

SADDLEWORTH GOLF CLUB

Mountain Ash, Ladcastle Road, Uppermill. OL3 6LT

t: 01457 873653 w: www.saddleworthgolfclub.org.uk

Conditions of Booking

1. This form serves as a provisional booking to secure the date and requirements for your function in the Club's diary.
2. On receipt of this provisional booking a Function Agreement will be posted to the given address and the date will be held for thirty days.
3. The Function Agreement must be signed and returned with the deposit cheque for the amount stated in the Agreement, and a separate liability bond payment if requested. All cheques to be made payable to Saddleworth Golf Club.
4. In the event of cancellation please note that deposits are non-refundable but can be transferred to another date by prior agreement.
5. The liability bond cheque will be returned within seven days of the function providing no damage to the Club's fixtures and fittings occurs during the event.
6. Final numbers must be confirmed no less than three days before the function. Any changes after that time will incur full catering costs.
7. Organisers are responsible for the dress and conduct of their guests on Club premises and all guests will be expected to conform to Saddleworth Golf Club's rules.
8. Club members will retain priority in the Sun Lounge and Members' Bar. The snooker room may be available for catering purposes after 6.30pm by special arrangement.
9. All accounts must be settled by cash or cheque on the day unless agreed by prior arrangement.
10. Full terms and conditions are given on the Function Agreement.

CLUBHOUSE FUNCTION PROVISIONAL BOOKING FORM

Date requested	
Type of function	
Organiser's name	
Address	
Post Code	
Telephone number	
Email address	
Starting time - afternoon	
Number of afternoon guests	
Starting time - evening	
Number of evening guests	
Evening closing time	
Other requirements	
Are you a member of the Club? (yes / no)	
I agree to accept the terms and conditions as set out.	
Signed....	

Saddleworth Golf Club

Duty of Care - Abuse of Staff Policy

Every member of staff has a Basic Human Right to be able to carry out their duties without fear of verbal/physical abuse or threatening behaviour.

Saddleworth Golf Club operates a zero tolerance against those individuals who verbally or physically attempt to abuse members of staff and will be required to leave the premises forthwith should such acts take place, which could lead to permanent exclusion from the Golf Club of the individual(s) concerned.

CATERING REQUIREMENTS

Please contact the Club's Chef, Julia Smith, (01457 873653 x 5) to discuss your requirements.